

WIKI SOCIETY OF WASHINGTON, DC INC.
Board of Directors Meeting

June 14, 2011
Panera Bread, 4459 Willard Avenue, Chevy Chase, MD

Board Members Present: Nicholas Bashour
 Katie Filbert
 James Hare
 Kirill Lokshin
 Robert C. Platt
 Tiffany L. Smith

Board Members Not Present: Daniel Rosenthal

Guests: Samuel Klein (Wikimedia Foundation)

The meeting was called to order by Ms. Filbert at 7:30 PM.

1. A motion by Ms. Filbert to approve the Minutes of the May 28 meeting of the Board of Directors in the form previously distributed was seconded and passed without dissent.
2. Ms. Filbert reported that no further correspondence from the Wikimedia Foundation Chapters Committee regarding the Corporation's application for recognition as a chapter of the Wikimedia Foundation had been received since May 17, and that a reminder had been sent. Ms. Filbert noted that the existence of sub-national chapters remained an open issue, but that an attempt should be made to secure recognition at the upcoming Wikimedia Foundation Board of Trustees meeting in Haifa, as the lack of recognition impacted time-sensitive fundraising and outreach efforts.

* Mr. Platt joined the meeting *

Ms Filbert reported on the GLAMcamp workshop that had been held in New York on May 20-22, and outlined plans to hold a GLAM-related meetup in Baltimore on July 23, to be followed by a "Wikis Take Baltimore" outreach and content-building event in September or October. Ms. Filbert noted the success of the current Wikipedians-in-Residence programs at the National Archives and the Smithsonian Archives of American Art, and reported on efforts to implement follow-on programs.

3. Mr. Platt reported that preparation of the Corporation's application for 501(c)(3) tax-exempt status would begin in the near future.
4. Mr. Lokshin reported that the Corporation had five members in good standing, and that seven additional applications for membership had been received but were pending payment of dues.

* Mr. Platt, Ms. Smith, and Mr. Klein tendered their dues to the Treasurer *

5. Mr. Hare submitted a written report, which was placed onto the Minutes:

Wiki Society of Washington, DC, Inc.
Treasury Report, 14 June 2011

Income and Assets: The Treasury reports that a total of eight members have paid dues for a full year of membership for a total income of \$80. Additionally, when the Vice-President opened the Wachovia bank account on the Corporation's behalf, he deposited a sum of \$100.00 which has been recorded on the ledger as a liability. Our gross assets thus total \$180.00. Income will grow as more membership dues are paid and more grant monies are secured.

Liabilities: At this time, the Corporation is liable to make two payments: \$100 to Mr. Robert Platt for the aforementioned initial deposit and \$77 (upon receipt of documentation) to the same for paying the District of Columbia incorporation fee on our behalf. Our net assets are, at this time, \$3.00. The Treasury will defer payment until it can secure additional funding. Liabilities are expected to increase by an estimated \$731.30 to \$1,181.30 as expenses are claimed for the PO box annual rent (\$98.00), DC Charitable Solicitation License fees (\$333.30), and IRS Form 1023 user fee (\$300.00 or \$750.00).

2011-2012 Budget: Planning has begun for the next fiscal year, which will begin on October 1. Income is expected to come from membership dues, operating grants, and Wikimania grants. The Treasurer will apply for a grant from the Wikimedia Foundation to cover the 2011-2012 budget less Wikimania, with the intent of paying startup fees, administrative costs, travel to and lodging for the Wikimedia Conference and Fundraising Summit in 2012, and local programming to be decided. The Treasurer will also be traveling to San Francisco, California at the Wikimedia Foundation's expense to negotiate a \$100,000.00 cash advance with the Wikimedia Foundation to cover the Wikimania 2012 conference. The Treasurer has additionally solicited input on the Wikimedia-DC mailing list, asking about programs which could be funded in 2011-2012. The corporation, with its financial affairs covered for that fiscal year, would use the time to determine a long-term fundraising model. The specific budget proposals for both the Corporation's operating expenses and Wikimania 2012 will be unveiled at the membership meeting in September.

Documentation: The Treasurer has prepared a form for expense claims, which was submitted to the internal mailing list. All expense claims should be submitted in that form for the sake of proper documentation.

James Hare, Treasurer

6. Speaking on behalf of the Technical Committee, Ms. Filbert reported that technical development efforts were on hold pending a move of the Corporation's website to separate hosting and the development of privacy and access to non-public data policies.
7. Speaking on behalf of the Wikimania Committee, Mr. Hare reported that a meeting had been held on June 12 to discuss plans for sponsorships, speakers, and the conference program, and that a report of the meeting had been circulated to the Wikimania Planning mailing list.
8. Short-term fundraising efforts were discussed. A motion by Mr. Hare to authorize the Treasurer to solicit a grant from the Wikimedia Foundation by way of a grant proposal, with said proposal to be circulated to the Board prior to being submitted, was seconded and passed without dissent.
9. The formation of a standing committee to conduct general fundraising was discussed. A motion by Mr. Hare to create a Fundraising Committee consisting of the Treasurer and no less than two other members, to appoint the Treasurer as the ex officio Chair of said committee, and to solicit applicants for the remaining seats on said committee was seconded and passed without dissent.
10. A motion by Mr. Hare to amend the resolution regarding the membership dues structure and membership application process adopted on May 28, 2011 by replacing the text of clause A.3:

3. Beginning March 1, the membership dues for the remainder of the membership year shall be reduced to \$5.

with the following text:

3. On March 1, 2012, and on every March 1 thereafter, the membership dues for the remainder of the membership year shall be reduced to \$5.

was seconded and passed without dissent.

11. The applications received for seats on the Legal Committee were reviewed. A motion by Mr. Bashour to appoint Ms. Walsh and Mr. Chen to said committee was seconded and passed without dissent.
12. The privacy and access to non-public data policies were discussed. A motion by Mr. Hare to refer the drafting of said policies to the Legal Committee, and to instruct said committee to report by August 1 was seconded and passed without dissent.
13. The conflict of interest and whistle-blower policies were discussed. A motion by Mr. Hare to refer the drafting of said policies to the Legal Committee, and to instruct said committee to report by September 1 was seconded and passed without dissent.
14. A proposal by Mr. Knipel of Wikimedia New York City to present a joint fundraising strategy on behalf of Wikimedia New York City and the Corporation at the upcoming Wikimedia Fundraising Summit was discussed. A motion by Mr. Hare to decline the proposal while expressing interest in future discussion was seconded and passed without dissent.

15. A motion by Mr. Lokshin to confirm Mr. Hare as Chair of the Wikimania Committee was seconded and passed without dissent, with Mr. Hare abstaining.
16. Mr. Klein spoke regarding the ongoing Digital Public Library of America project and its plans to fund one or more development efforts over the next 18 months, and noted the currently open call for ideas and proposals. Mr. Klein proposed the development of a Library Lab, to be modeled on the Mobile Fab Lab approach used by MIT.

A motion by Mr. Platt to authorize Mr. Klein to submit an expression of interest on behalf of the Corporation was seconded and passed without dissent.

17. The date of the next meeting of the Board of Directors was set to July 12, 2011, at 7:00 PM, at a place to be subsequently determined.

The meeting was adjourned at 8:35 PM.

Approved on _____, _____.

Kirill Lokshin
Secretary

Katie Filbert
President