**Job ID**

313564

**Location**

Paradise Valley Community Coll

**Full/Part Time**

Full-Time

**Regular/Temporary**

Regular

**Salary Range**

$44,897 - $86,519/annually, DOE

**Grade**

001

**Work Calendar**

9 Months

**Benefits Summary**

Looking for a place to work where you can make a real difference in the lives of [over 200,000 college students](https://www.maricopa.edu/why-maricopa/colleges) every year?  Would you like to be part of an organization that adds [$7.2 billion dollars to the economy and supports nearly 100,000 jobs](https://www.maricopa.edu/community-business/workforce/economic-impact) in the [fastest growing county](https://www.bizjournals.com/phoenix/news/2019/04/18/maricopa-county-still-fastest-growing-in-country.html) in the United States?

Come join our team at one of the largest community college systems in the country. Named one of the [best mid-sized employers in the nation](https://news.maricopa.edu/news-articles/forbes-names-mcccd-one-americas-best-employers), which was the only educational institution ranked in Arizona in 2017. “The Maricopa County Community College District (MCCCD) has been named No. 19 on Forbes magazine’s first-ever “[America’s Best Employers for Women](https://news.maricopa.edu/news-articles/forbes-names-mcccd-19th-best-employer-women)”, ranking MCCCD among 300 employers across the nation. MCCCD is the fourth-highest ranked educational institution and the only Arizona-based employer named on the list.”

Our employees are our most valuable asset; that’s why at Maricopa County Community College District (MCCCD) we are committed to providing a comprehensive benefits package to meet the needs of you and your family. Being a member of the Maricopa community you are able to participate in a wide range of benefits that gives you flexibility and choice including medical, dental, vision, life, disability, tuition waivers for you and your dependents, and retirement.

Whether you’re teaching, working, or learning - find your purpose. Join our community and make a difference.

**Job Summary**

Paradise Valley Community College is a Learning Centered College that supports a diverse and inclusive environment where mutual respect, equity and understanding and incorporating views from dissimilar frames of reference are encouraged and valued. (<https://www.paradisevalley.edu/diversity-and-inclusion>) and (<https://www.paradisevalley.edu/learning-centered-college>)

The Academic Engagement and Open Education Librarian coordinates information literacy services to support both face-to-face and online learners, including creating online instructional materials and learning objects to increase student engagement. This position assumes responsibility for implementation and assessment of the library’s instructional program, and communicates expertise in instructional technology best practices to the team. Creates and integrates web-based instructional content such as tutorials, learning activities, videos, self-paced lessons, etc. into our course management system, Canvas, as well as during face-to-face instruction. Participates in the delivery of department-wide reference and instruction services and manages disciplinary library collections.

This position will also focus on creating a more equitable, inclusive academic experience for students by fostering the use of open education resources in higher education and will work with instructors to embed open and library subscription content into course materials and will support faculty teaching needs by serving as a resource for copyright information.

A commitment to integrity and diversity in the performance of job duties is essential. This position will also provide library support at our Black Mountain campus. Candidates with an understanding of issues critical to higher education, such as closing the equity gap, and the importance of pathways in helping students to enter, persist, transfer, and graduate, are preferred.

**This position begins January 2020.**

**Essential Functions**

* Designs and teaches information literacy instruction for credit and non-credit courses aligned to the [Association of College and Research Libraries (ACRL) Framework.](http://www.ala.org/acrl/standards/ilframework) Incorporates assessment strategies tied to PVCC’s[General Education outcomes](https://www.paradisevalley.edu/employees/assessment-learning/general-education-assessment) to improve instruction and student learning. Demonstrates innovation in teaching and in the use of student-centered learning strategies. Creates and assesses interactive lessons/modules to be embedded in our learning management system, Canvas as well as for use in our face-to-face instructional program. Provides reference assistance to campus and community, both face-to-face and online, and at the Black Mountain campus.
* Collaborates with faculty to develop customized course materials, including open education resources. Develops library collection (print, media and electronic) to meet curricular and research needs for academic division liaison areas; cultivates relationships with high school and university institutions to develop and promote student success, transfer pathways, and degree completion.
* Coordinates a specialty area such as Virtual Services (interfacing the college community to all electronic resources and services), Library Instruction (information literacy), Outreach (campus and community), Division Chair (including planning, personnel management and supervision, budget management, scheduling, and overall management of library services), or other related area.
* Remains current with new trends and developments in the field through attendance at conferences, courses, seminars, and workshops. Participates in college and district/division meetings, committees, and projects. Supports the mission of the college by engaging with the broader campus community.

**Minimum Qualifications**

1. A master's degree in Library or Information Science (or its equivalent) from a graduate professional program accredited by the American Library Association

2. EDU250-Teaching and Learning in the Community Colleges-or equivalent must be completed within two years of date of hire

**Desired Qualifications**

1. Two years of library experience (may include student or graduate student employment, internships, or practicums).
2. Evidence of pedagogical best practices in areas of information literacy, such as Universal Design for Learning and online information literacy.
3. Experience providing in-person and online reference service.
4. Experience with technology such as: Web 2.0 tools, learning management systems, e-learning authoring tools, and other interactive classroom technology tools.
5. Education or experience with Open Educational Resources (OER); including licensing and copyright issues.
6. Experience in planning, implementing, and assessing strategies to address equity gaps.
7. Background degree or experience in instructional design.

**Special Working Conditions**

* Possession of a valid State of Arizona Class D driver's license is required; must meet minimum standards regarding driving: <http://www.maricopa.edu/legal/rmi/vehicle.htm#requirements>
* Travel to campus during interview/selection process will be at candidate’s own expense
* May require travel to meetings, training, events, etc. at other MCCCD locations
* May require occasional evenings or weekends
* May be required to lift or carry up to #25 lbs
* May involve occasional prolonged periods of viewing a computer screen

**How to Apply**

**Visit** [**www.maricopa.edu/about/careers**](www.maricopa.edu/about/careers)

**Careers -> View Job Listings**

**Submit a sample lesson plan or an example of a module you have created to teach information literacy.**

Only applications with unofficial transcripts, resume/Curriculum Vitae (CV), **and** cover letter addressing how the applicant meets the stated qualifications will be considered. If your master’s degree is not in the teaching field, then please list the 18 graduate semester hours completed in the teaching field in your application materials.

MCCCD accepts unofficial transcripts for U.S. schools at the time of application. Unofficial transcripts are submitted as an attachment to the application. Transcripts from non U.S. institutions must be translated/evaluated and provided with application material.

**Posting Close Date**

Apply on or before December 6, 2019 to be considered.

**EEO Information**

Maricopa County Community College District (MCCCD) will not discriminate, nor tolerate discrimination in employment or education, against any applicant, employee, or student because of race, color, religion, sex, sexual orientation, gender identity, national origin, citizenship status (including document abuse), age, disability, veteran status or genetic information.